

STATE BOARD OF FUNERAL DIRECTORS/EMBALMERS

MINUTES OF MEETING

Monday, 28 February 2005

Open Session

The Open Session of the State Board of Funeral Directors/Embalmers (Board) was called to order at 2:00 P.M. on the above date in Room 104, Cannon Building, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.

Board members in attendance:

Raymond Butterfield, III

Elizabeth Feid

Robert T. Jones

Edward Murphy

Sheila C. Perkins

Board members not in attendance:

None

Staff members in attendance:

Kelly Doyle, Board Administrator, Health Professions Regulation

Gregory Madoian, Legal Counsel

Others in attendance:

None

The minutes of the meetings held on 13 December 2004 were presented. On a motion by Mr. Jones and seconded by Ms. Feid, it was unanimously Voted to accept the Open and Executive minutes as presented and that the Executive minutes to remain sealed.

Staff introduced a new Board member, Raymond Butterfield, III to the meeting. The Board and staff welcomed Mr. Butterfield to the Board meeting.

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Topics of Discussion

The Board reviewed and approved the application of the following individual for licensure as funeral director/embalmer pending successful completion of the practical examination:

- Mark Haddad

The Board reviewed and denied the application of the following individual for licensure as funeral director/embalmer intern:

- Sheldon Goldberg

The Board noted that Mr. Goldberg was approved for an intern license in 1996 and that his internship expired on April 28, 2001. The Board also noted that Mr. Goldberg never submitted the required internship forms. The Board noted that this internship shall not be renewed or extended pursuant to Section 5-33.2. The Board also noted that as of today's date funeral director/embalmer interns must complete the internship within the five (5) year timeframe. The Board requested that staff and legal counsel send a letter regarding this matter to all licensed interns and funeral directors/embalmers in the state.

The Board reviewed and approved the applications of the following funeral establishments:

- Fagan-Quinn Funeral Home at 825 Boston Neck Road, North

Adjournment to Executive Session

On a motion by Ms. Perkins and seconded by Ms. Feid, it was unanimously so Voted to adjourn to Executive Session pursuant to 42-46-4 and 42-46-5(1) of the Rhode Island General Laws, in that confidential issues of fitness for licensure and investigative cases will be discussed, and/or oral examinations administered.

Return to Open Session

Mr. Murphy called the Open Session back to Order at 3:55 PM.

On motion of Ms. Feid, seconded by Ms. Perkins, it was unanimously voted to keep confidential all matters discussed in Executive Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed.

The Board reported that the following final actions were taken while in Executive Session:

2004-07-EMB: No Unprofessional Conduct

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Topics of Discussion (continued)

The Board reviewed correspondence from the International Conference of Funeral Service Examining Boards, Inc. No action by the Board was necessary.

Old Business

None

New Business

None

Adjournment

The Chairman called for a motion to adjourn the Open Session pursuant to the Sections 42-46-4 and 42-42-5 of the General Laws of the State of Rhode Island. On a motion by Mr. Jones and seconded by Mr. Butterfield, it was unanimously so Voted to adjourn. The Open Session of the meeting was adjourned at 4:25 P.M.

Respectfully submitted,

Kelly Doyle
Board Administrator
Health Professions Regulation